

The Thomas Hardy School

CLERICAL RE-CHECKS AND REVIEW OF MARKING REQUEST, CONSENT AND PAYMENT FORM SUMMER 2026

A Level/BTEC/Cambridge Technicals and other Level 3 Qualifications

Important Information for Candidates

The following information explains what may happen following a clerical re-check or a review of marking.

There are three possible outcomes:

- The original mark is lowered, so the final grade may be lower than the original grade you received;
- The original mark is confirmed as correct, so there is no change to your grade; or
- The original mark is raised, so the final grade may be higher than the original grade you received.

To proceed with one of these requests, you **must** sign the form below: this confirms that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

This form **MUST** be returned to The Thomas Hardy School Exams Office by the deadline dates/times shown. Any forms handed in to other parts of the school or late may not be processed.

Candidate no.	Candidate legal name	email address	phone number

Exam Board e.g. Pearson e.g. AQA	Qualification level and Subject title e.g. A Level Business e.g. A Level Geography	Paper code e.g. 9BS0/01 e.g. 7037/1 & 2	Service required e.g. 1 e.g. 2	Fee e.g. £68.00 e.g. £100.80
				£
				£
				£
				£

Signature: <i>Consent must be provided by the candidate, NOT parents/carers</i>	Date:
---	-------

Deadlines and fees (set by exam boards) Summer 2026

Please note that all fees are per paper/unit, not per qualification/subject (e.g. A Level English, 2 papers = 2 charges)
Payment is by cash or cheque only (cheques should be made payable to The Thomas Hardy School)

Service	Post-results service	Deadline (1pm)	AQA fees	OCR fees	WJEC fees	Pearson fees
1	Clerical check of all procedures leading to the result.	24 September 2026	£9.70	£12.00	£11.00	£14.00
2	Priority Review of marking	20 August 2026	£61.70	£83.50	£60.00	£68.00
3	Review of marking	24 September 2026	£51.95	£67.75	£51.00	£57.00
4	Copy of reviewed script	As per service 2 or 3 above	£5.00	£5.00	£5.00	£15.00

The Thomas Hardy School

ACCESS TO SCRIPTS: REQUEST, CONSENT AND PAYMENT FORM SUMMER 2026

A Level/BTEC/Cambridge Technicals and other Level 3 Qualifications

This form **must** be returned to The Thomas Hardy School Exams Office by the deadline dates/times shown.
Any forms handed in to other parts of the school or late may not be processed.

Candidate no.	Candidate legal name	email address	phone number

Exam Board e.g. AQA	Qualification level and Subject title e.g. A Level Geography	Paper code e.g. 7037/1 & 2	Service required e.g. 1	Fee e.g. £4.00
				£
				£
				£
				£

I consent to my scripts being accessed by my centre.

Please tick **ONE** of the boxes below:

- ☐ If any of my scripts are used in the classroom, my name and candidate number must be removed; **or**
☐ If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine

Signature: <i>Consent must be provided by the candidate, NOT parents/carers</i>	Date:
---	-------

Deadlines and fees (set by exam boards) Summer 2026

Please note that all fees are per paper/unit, not per qualification/subject (e.g. A Level Business, all 3 papers = 3 charges)

Payment is by cash or cheque only (cheques should be made payable to The Thomas Hardy School)

Service	Post-results service	Deadline (1pm)	AQA fees	OCR fees	WJEC fees	Pearson fees
5	PRIORITY* Copy of marked paper to decide on next steps	27 August 2026	£5.00 per paper (administration fee)			
6	Standard Copy of marked paper to support teaching and learning	30 October 2026	£5.00 per paper (administration fee)			

***This service is not suitable for candidates with university places at risk.** If the candidate requires an urgent review of marking, exam boards advise that they should progress straight to a priority review of marking